

TRUSTEE ROLE DESCRIPTION

Duties:

- Support and provide advice on Rainbow PCF's purpose, vision, goals and activities.
- Approve operational strategies and policies and monitor and evaluate their implementation.
- Oversee Rainbow PCF's financial plans and budgets and monitor and evaluate progress.
- Ensure the effective and efficient administration of the organisation.
- Ensure that key risks are being identified, monitored and controlled effectively.
- Review and approve Rainbow PCF's financial statements.
- Provide support and challenge to the CEO in the exercise of their delegated authority and affairs.
- Keep abreast of changes in Rainbow PCF's operating environment.
- Contribute to regular reviews of Rainbow PCF's own governance. Attend Board meetings, adequately prepared to contribute to discussions.
- Use independent judgment, acting legally and in good faith to promote and protect Rainbow PCF interests, to the exclusion of their own personal and/or any third-party interests.
- Contribute to the broader promotion of Rainbow PCF's objects, aims and reputation by applying your skills, expertise, knowledge and contacts.

As a small charity, there will be times when the trustees will need to be actively involved beyond Board meetings. This may involve scrutinising board papers, leading discussions, focusing on key issues, providing advice and guidance on new initiatives, presenting externally, or other issues in which the trustee has special expertise.

C/O 2A Cross Street, Nottingham. NG5 7BL

T. 0115 786 0211 / 07837 278 981

E. admin@rainbowpcf.org.uk / Web. www.rainbowpcf.org.uk

What we are looking for

We are looking for people with previous governance experience willing to bring energy, enthusiasm and commitment to the role, and who will broaden the diversity of thinking on our board.

Personal skills and qualities

- Willingness and ability to understand and accept their responsibilities and liabilities as trustees and to act in the best interests of the organisation.
- Ability to think creatively and strategically, exercise good, independent judgement and work effectively as a board member.
- Effective communication skills and willingness to participate actively in discussion.
- A strong personal commitment to equity, diversity and inclusion.
- Enthusiasm for our vision and mission.
- Willingness to lead according to our values.
- Commitment to Nolan's seven principles of public life: selflessness, integrity, objectivity, accountability, openness, honesty and leadership.

Terms of appointment

- Trustees are appointed for a 3-year term of office.
- This is a voluntary position, but reasonable expenses are reimbursed.

Time commitment

- Attending 3 Board meetings annually. Currently meetings are held in person in Nottinghamshire.

Please contact support@rainbowpcf.org.uk for further information

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